



Student and Parent/ Carer Information

Legal Name of Pupil (incl. first name, middle name, surname)			
Preferred Name			
Address			
Date of Birth			
Gender	MALE/ FEMALE		
Nationality			
First Language			
Looked after Child	YES/NO		
Parent/ Carer Name			
Preferred Name			
Address (if different from above)			
Please confirm key contact			
If more than one parent/ carer requires information, e.g. cancelled sessions, progress information etc., please ensure we have all required telephone numbers and emails below			
Tel Numbers for Text Messages			
Name	Mobile	Relationship	
	1.		
	2.		
	3.		
Email Contact for Messages			
Name	Email address	Relationship	
	1.		
	2.		
	3.		
Emergency Contact Numbers			
Name	Tel	Relationship	Priority to ring (1 to 3 with 1 being priority first)
	1.		
	2.		
	3.		
School attending			
Year group			
Who Collects Me?	Adults must be over 18 years of age	Relationship to child	
Is collected by an adult called: 1.			
Is collected by an adult called: 2.			
Is collected by an adult called: 3.			

Medical Details

Has your child any food or any other allergies? If yes, please detail below
Does your child have any specific dietary requirements? If so, please give details incl. food dislikes
Does your child take any medication including the use of an inhaler? If yes, please detail the medication, dosage requirements and times taken. If medication needs to be taken during the sessions, please ask for a medication form – long term or short term.
Does your child have any sight, hearing or speech defects?
Does your child have diabetes, asthma or epilepsy?
Is there any other health information that you may think may be relevant? E.g. Prolonged hospitalisation, undergoing investigations, medical restrictions etc.

Learning and Social Details

Is there any social and emotional information that you may think may be relevant? E.g. lack of confidence, limited concentration etc.	
What are your child's interests and hobbies? Do they attend any clubs or organisations?	
What is the desired outcome from the sessions? What do you and/or school feel the focus needs to be?	
Signature of parent/ carer:	Date:

Data privacy The General Data Protection Regulation (GDPR) (**Regulation** (EU) 2016/679) puts in place certain safeguards regarding the use of personal data by organisations. Parents/ Carers are asked to pay particular note to advice from the ICO with regards the GDPR principles: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/principles/> and your individual rights: <https://ico.org.uk/for-organisations/guide-to-the-general-data-protection-regulation-gdpr/individual-rights/>